

BERNALILLO COUNTY

Zoning, Building, Planning & Environmental Health
111 Union Square SE, Suite 100
Albuquerque, NM 87102
(505) 314-0350 Fax: (505) 314-0480



BUSINESS REGISTRATION APPLICATION HOME OCCUPATION

OWNER		PHONE	TODAY'S DATE
MAILING ADDRESS		CITY	ZIP
OWNER'S DATE OF BIRTH		OWNER'S SOC. SECURITY NUMBER	

NAME OF BUSINESS		PHONE
BUSINESS ADDRESS		TYPE OF BUSINESS
CITY	STATE	ZIP
NM TAX IDENTIFICATION NUMBER (CRS #)		

<input type="checkbox"/>	REGISTRATION FEE:	\$50.00
<input type="checkbox"/>	RENEWAL FEE:	\$35.00

If you don't currently have a State Tax ID number, you'll need to obtain one before this application can be submitted. You may contact Taxation & Revenue at 841-6200, visit their website at www.state.nm.us/tax/, or go to their office at 5301 Central Ave. NE (NE corner of San Mateo & Central).

HOME OCCUPATION APPLICATION FORM CONTINUED ON THE BACK SIDE OF THIS PAGE
PLEASE BE SURE TO COMPLETE THE CHECKLIST & SIGN THIS FORM

FOR OFFICIAL USE ONLY

ZONE ATLAS PAGE	BUSINESS REGISTRATION NUMBER
ZONE DESIGNATION	RECEIPT NUMBER
UPC #	
LEGAL DESCRIPTION	ZA # (if applicable)

<input type="checkbox"/>	APPLICATION APPROVED
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<input type="checkbox"/>	APPLICATION DENIED
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Please fill out this portion of the
Business Registration Form if you
are proposing to operate your
business from your home.

If you answer "YES" to any of the questions,
please provide us additional information in
the provided box.

HOME OCCUPATION CHECKLIST

Will your business be the primary or most important use on the property?

☐

NO

☐

YES

Please describe

Will there be any employees of the business who don't live on the property?

☐

NO

☐

YES

How many?

Will merchandise be sold, displayed or manufactured on the property?

☐

NO

☐

YES

Please describe

Will any business activity be conducted outside in the yard, patio or open courtyard?

☐

NO

☐

YES

Please describe

Will the business occupy more than 25% of the floor area of the home?

☐

NO

☐

YES

Please describe

Will the business occupy more than 600 square feet of a storage shed, garage, or workshop?

☐

NO

☐

YES

Please describe

Will there be any outside indication or evidence of the business?

☐

NO

☐

YES

Please describe

Will there be vehicular traffic to and from the property related to the business?

☐

NO

☐

YES

Please describe

Printed Name

Signature

Date

The granting of a Bernalillo County business registration does not waive any other applicable requirements or imply approval of other applicable standards. For certain activities, additional licenses, reviews and/or approvals from local, state and federal agencies may be required.